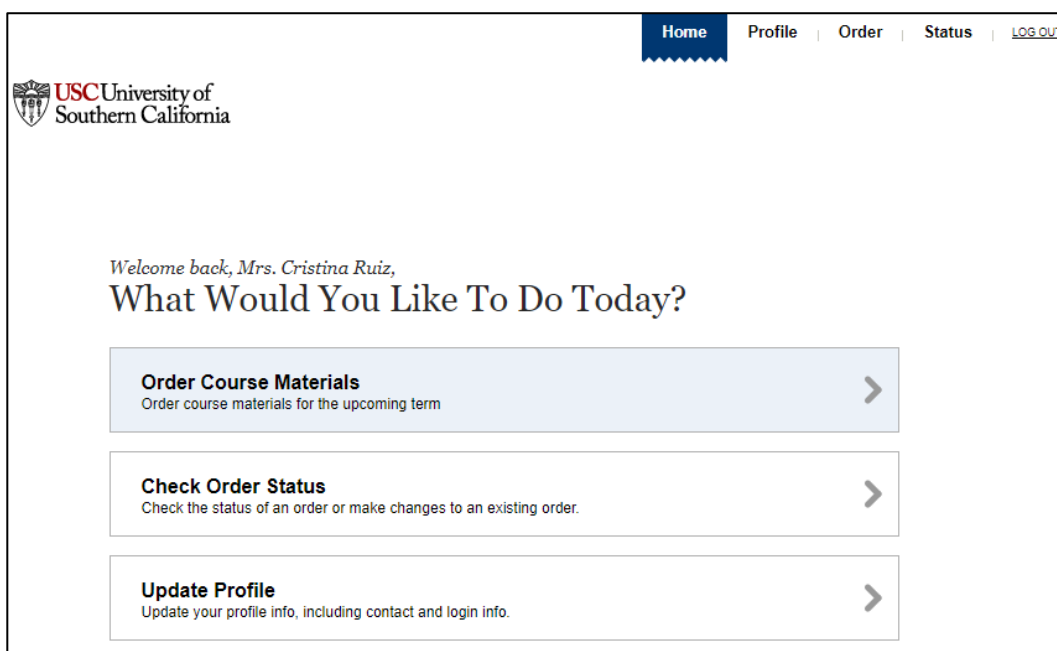


## Entering Online Adoption

- Click on Order Course Materials
- Proceed to place a new Order



The screenshot shows the top navigation bar with links for Home, Profile, Order, Status, and LOG OUT. The USC University of Southern California logo is in the top left. The main heading reads "Welcome back, Mrs. Cristina Ruiz, What Would You Like To Do Today?". Below this are three buttons: "Order Course Materials" (with a subtext "Order course materials for the upcoming term"), "Check Order Status" (with a subtext "Check the status of an order or make changes to an existing order."), and "Update Profile" (with a subtext "Update your profile info, including contact and login info.").



The screenshot shows the top navigation bar with links for Home, Profile, Order, Status, and LOG OUT. The "Order" link is highlighted. The USC University of Southern California logo is in the top left. The main heading reads "Is This a New Order or a Re-order?". Below this are two buttons: "New Order" (with a subtext "Order course materials for the upcoming term.") and "Re-order" (with a subtext "Re-order course materials you've used previously.").

- Select course and section information.
- You may also indicate if no course materials are needed for this course.

Home | Profile | **Order** | Status | [LOG OUT](#)

USC University of Southern California

① Select Course   ② Add Materials   ③ Review Order

---

*Order Course Materials*  
**Select Course or Section(s)**

Please select your course information for this order. \*Required.

**Program\***  
 Follett Academic Resource Center

**Term\***  
 Fall 2017

**Department\***  
 ACCT Manually enter department

**Course\***  
 370 Manually enter course

Continuation Course?\*  Yes  No

**Section Info** [+ Add another](#) | [x Remove](#)

**Section\***  
 14025 Manually enter section

**Instructor\***  
 Please enter the instructor name as Last Name, First Name.

**Estimated Enrollment\***  
 x

No materials are needed for this course

Students should contact the instructor for materials

- Add Course Materials by ISBN, Search method or add materials manually

Home | Profile | **Order** | Status | [LOG OUT](#)

**USC** University of Southern California

1 Select Course | 2 **Add Materials** | 3 Review Order

### How Would You Like to Add Course Materials?

- By ISBN**  
Quickest option if you have the 10- or 13-digit ISBN. >
- Search**  
Locate via title, author, and keyword. >
- Add Manually**  
Request materials not found by ISBN or Search. >

- Input ISBN

Home | Profile | **Order** | Status | [LOG OUT](#)

**USC** University of Southern California

1 Select Course | 2 **Add Materials** | 3 Review Order

Order Course Materials for 101  
**By ISBN**

Enter 10- or 13- digit ISBN (without dashes for the course material(s) you're ordering.  
\*Required

ISBN \*

ISBN

ISBN

ISBN

ISBN

ISBN


ISBN

ISBN  + Add another ISBN

< Back | Cancel | Continue >

- Review Order

[Home](#) | [Profile](#) | **[Order](#)** | [Status](#) | [LOG OUT](#)



1 [Select Course](#) | 2 [Add Materials](#) | 3 **[Review Order](#)**

---

*Order Course Materials for 101*  
**Review Order**

**Course Information**

<b>Program</b> <input type="text" value="All"/>	<b>Department</b> <input type="text" value="ENG"/>
<b>Term</b> <input type="text" value="Summer 2011"/>	<b>Course</b> <input type="text" value="101"/> <small>Manually enter course</small>
<b>Division</b> <input type="text" value="Default"/>	

---

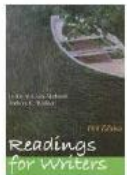
**Section Information**

Section	Estimated Enrollment	Instructor	
<input type="text" value="ALL"/>	<input type="text" value="20"/>	<input type="text" value="Professor X"/>	<a href="#">+ Add another</a>   <a href="#">x Remove</a>

---

**Course Materials**

**1. READINGS FOR WRITERS** ▼



**Author:** MCCUEN/WINKLER/A/  
**Edition:** 13th  
**Format:**  
**Publisher:**  
**ISBN-13:** 9781428231283

**Material Usage**


[Remove Material From Order](#)

**Add additional materials to this order?** [Add Course Materials \(Optional\)](#)

Add notes for your bookstore.(Optional)  
 Add special instructions or additional information. Maximum 200 characters.

|

- Submit Order
- Order Submitted Confirmation. You will also receive an order confirmation e-mail.
- Print Page (optional)
- Await approval. If you have registered with an Approver role, your online adoption will automatically be approved.



① Select Course   ② Add Materials   ③ Review Order

---

### Submit Order

**Course Information**

Program All  
Term Summer 2011  
Division Default  
Department EHJG  
Course 101

---

**Materials for Course: 101**

Section	Estimated Enrollment	Instructor
ALL	20	Professor X


**1. READINGS FOR WRITERS- REQUIRED**  
MCCUEN/WINKLER, A. 13th, 9781428231283

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Notes for the bookstore:  
Please process immediately.


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Important: Your order won't be submitted until you click "Submit" below.



### Order Successfully Submitted

Your order number is OA2108872.

 [Print Page](#)

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**Course Information**

Program All  
Term Summer 2011  
Division Default  
Department EHJG  
Course 101

---

**Materials for Course: 101**

Section	Estimated Enrollment	Instructor
ALL	20	Professor X

**1. READINGS FOR WRITERS- REQUIRED**  
MCCUEN/WINKLER, A. 13th, 9781428231283

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Notes for the bookstore:  
Please process immediately.

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