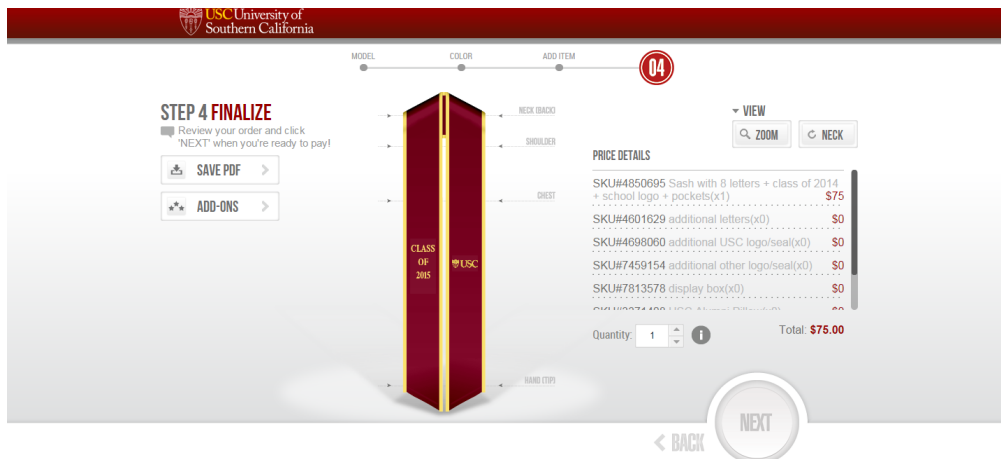


## Sash Guide

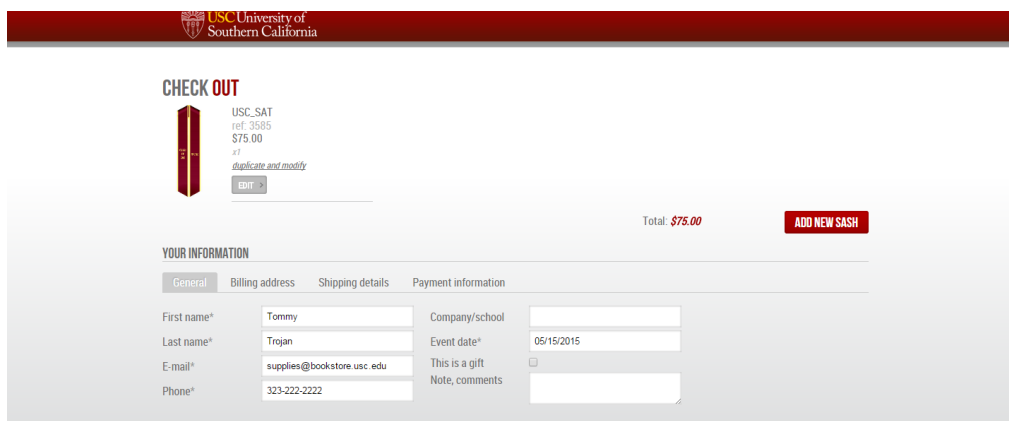
Customize your sash order with Steps 1-3 of the website. Once you are done with Step 3, click NEXT.



Step 4: Finalize. Once you are done reviewing your Price Details, click NEXT.



CHECK OUT: Fill in all your information for General, Billing Address, Shipping Details, and Payment Information by clicking each tab.



### CHECK OUT



USC\_SAT  
ref: 3585  
\$75.00  
x1  
[duplicate and modify](#)

[EDIT](#)

Total: **\$75.00**

[ADD NEW SASH](#)

#### YOUR INFORMATION

General **Billing address** Shipping details Payment information

First name*	<input type="text" value="Tommy"/>	City*	<input type="text" value="Los Angeles"/>
Last name*	<input type="text" value="Trojan"/>	Zip code*	<input type="text" value="90007"/>
Address*	<input type="text" value="123 Unicom St"/>	State*	<input type="text" value="CALIFORNIA"/>

### CHECK OUT



USC\_SAT  
ref: 7955  
\$75.00  
x1  
[duplicate and modify](#)

[EDIT](#)

Total: **\$75.00**

[ADD NEW SASH](#)

#### YOUR INFORMATION

General Billing address **Shipping details** Payment information

Pick-up at your Bookstore.  
You will be notified when your sash is ready for pickup.  
The turnaround is up to 2 weeks before graduation.

[NEXT](#)

On the last tab – Payment Information – click VALIDATE.

### CHECK OUT



USC\_SAT  
ref: 3585  
\$75.00  
x1  
[duplicate and modify](#)

[EDIT](#)

Total: **\$75.00**

[ADD NEW SASH](#)


#### YOUR INFORMATION

General Billing address Shipping details **Payment information**


To complete your order you must print your work order and pay to the USC bookstore on the third floor.

[VALIDATE](#)

CONFIRM CART: After review your information, click CONFIRM.



**CONFIRM CART**


 USC\_SAT  
 ref: 3585  
 \$75.00  
 x1


Total: \$75.00 (shipping included)

**YOUR INFORMATION**

<p><b>General</b></p> <p>First Name, Surname Tommy Trojan</p> <p>e-mail supplies@bookstore.usc.edu</p> <p>Phone 323-222-2222</p> <p>Company/School note, comments N/A</p> <p>Event date 05/15/2015</p> <p>This is <b>NOT</b> a gift</p>	<p><b>Billing Address</b></p> <p>First Name, Surname Tommy Trojan</p> <p>Address 123 Unicorn St</p> <p>City Los Angeles</p> <p>Zip Code 90007</p> <p>State CA</p>	<p><b>Payment info</b></p> <p>Type of payment Bookstore</p>
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← BACK
CONFIRM →

Once you see the screen below, your order has been properly recorded and is ready for payment. Click the button saying “Print Your Order.” If you accidentally close the window without printing it, you can still print your order via the email sent to you from Pridesash. Come in to the 1<sup>st</sup> floor of the USC Bookstore in order for your sash to be charged and processed.



**ORDER SAVED**

You've worked hard to reach this milestone in your life and we're happy you've chose a custom embroidered Pride Sash to help commemorate this occasion. We at Pride Sash work hard to bring you the finest custom sash available and we want your experience with us to be perfect.

For any questions regarding your order, [Contact us](#)

PRINT YOUR ORDER

A copy of your saved order will be sent in your email.  
Please take your order to the USC Bookstore cashier.  
Your order will be validated upon your payment at the USC Bookstore.

Congratulations, The Pride Sash team

BACK TO START

Attached is how the completed Sash order form should look. It needs to have your name at the top and your email and phone number at the bottom along with the images of your sash. If your sash does **NOT** look like this you need to go back and redo your sash while also making sure that you fill out all of the information that is required during the “Checkout” sections.

Dear Tommy Trojan,

Congratulations on the design of your sash. Your order is not complete. Please take this form to your USC bookstore on the first floor for payment. Please turn in this form as soon as possible to allow production time. For questions, assistance or to return a completed order form, please contact:

USC Bookstore Supplies Department  
 840 Childs Way, 1st floor (Cashier) Los Angeles, CA 90089-2540  
 Phone: (213) 740-8997  
 Fax: (213) 740-9038  
 Email: supplies@usc.edu

### Price details

SKU#4850695	Sash with 8 letters + class of 2015 + school logo + pockets(x1)	\$75
SKU#4601629	additional letters(x15)	\$45
SKU#4698060	additional USC logo/seal(x0)	\$0
SKU#7459154	additional other logo/seal(x2)	\$20
SKU#7813578	display box(x0)	\$0
SKU#3371408	USC Alumni Pillow(x0)	\$0
SKU#1411105	Ethnic tip(x1)	\$10

QUANTITY: 1

**Total: \$150.00**

Front



Back



Total:150.00

+9% tax CA: 163.50

**Order #4860 total: \$163.50**

e-mail:Supplies@usc.edu - phone:213-740-8997